

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
LATHROP IRRIGATION DISTRICT**

The Regular Meeting of the Board of Directors of the Lathrop Irrigation District convened on Wednesday, February 26, 2025, at 4:00 p.m. at 1235 Academy Dr, Lathrop, California. The meeting was noticed as an optional online meeting for members of the public and staff.

Board of Directors Present:	Juan Vega, Ravi Kotecha & Michael Dell’Osso
Directors Absent:	N/A
Also Present:	Curtis Bryant, Marylou Enriquez, and Erik Jones (Ron Liebert) & Lyndsay George.
Public Present:	None

There being a quorum present, the meeting was declared in order by Director Vega at 4:03 PM.

PUBLIC COMMENT: None

APPROVAL OF THE MINUTES OF January 22, 2025, Regular Board Meeting: Director Dell’Osso made a motion to approve the minutes as amended, and the motion was seconded by Director Kotecha. The motion was approved on a vote of 3-0.

**STAFF REPORTS:**

- a. Mr. Bryant provided an update Mainspring Generator. He stated it is Making progress and Producing energy. Eight Generators are running at 100%. Two Generators are running at 50%. Seals need to be replaced. At one point they were producing more than 2 megawatts. Grand opening will be sometime in May 2025. Director Kotecha suggested giving out informative flyers. Mr. Jones stated LID plans on having a few pop-up tents to discuss solar with customers.
- b. Mr. Jones gave brief update on Board of Directors Binder. Information was sent to Mr. Liebert and Mr. Biering’s office and they were able to compile information together and provide LID with 2 final Binders with information.
- c. Mr. Bryant advised there was no update on Phase 2 Mira Agreement and Susan Dell’Osso would be providing update that week.
- d. Mr. Bryant discussed transition plan for Mr. Jones. Mr. Bryant stated Mr. Jones is currently responsible for about 95% of admin work. Mr. Bryant stated Mr. Jones is learning as work arises for commercial work. Mr. Bryant stated Mr. Jones has not been exposed much on Job Estimates and Job Costs and he will be giving support with these projects. Director Vega asked Mr. Bryant if he has a specific end date, Mr. Bryant replied

with No. He advised all information of what he would be helping Mr. Jones with is listed on his proposal.

- Side Discussion: Mr. Bryant began discussing new hires for LID. Mr. Bryant stated that with more admin help in the office, LID could focus more on collections. Board agreed to start collecting on all inactive accounts, and active accounts 180 days past due should be sent to collections. Mr. Liebert stated he would look into making landlord be on account along with Renter Applicants, so they are also responsible for any outstanding balance on accounts.

APPROVAL OF RESOLUTION 205-01- APPROVING THE AGREEMENT FOR ACCOUNTING SERVICES WITH LYNDASAY GEORGE-CPA: Mr. Jones stated that agreement was reviewed by Mr. Biering and advised everything looked good. Director Kotecha made motion to approve, and the motion was seconded by Director Dell' Osso. The motion was approved on vote of 3-0.

REVIEW DRAFT OF PAYCHEX EMPLOYEE HANDBOOK: Mr. Jones had questions in regards to COLA on page 14 section 4.11. Mr. Jones and Mr. Biering reviewed and want to confirm it would be okay to go with option 2. Director Vega stated he was okay with option 2. Director Vega stated the General Manager should not have full control of COLA and a range should be established in an MOU. The Finalized Employee Handbook will be provided on next board meeting.

REVIEW OF THE BRYANT CONSULTING AGREEMENT: Went into Closed Session at 4:57 PM and went back to Open session at 5:23 PM. Board discussed Mr. Bryant's consulting plan and suggested it should not exceed 25 hours a month with a minimum of 12 Hours. It will become effective June 1, 2025. There will be a \$3,000.00 base rate for first 6 months with an option to renew for an additional 6 months with a maximum of 25 hours Per Mr. Jones Discretion. All duties that Mr. Bryant will work on will need to be directed and approved by MR. Jones. Mr. Bryant will re-write the agreement and present at the next board meeting for approval.

APPOINTMENT OF NEW TREASURER: Board agreed to appoint Lyndsay George as new Treasurer. Director Vega made motion to approve, and the motion was seconded by Director Kotecha. The motion was approved on a vote 3-0.

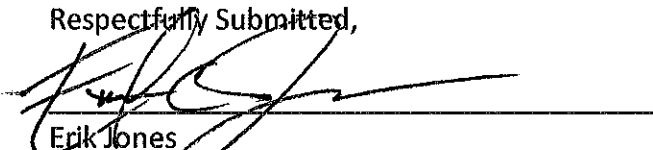
DISTRICT ENGINEERS REPORT: Mr. Jones stated there needs to be more maintenance. Working on a maintenance schedule with field supervisor to document logging. Will be scheduling maintenance on May 31<sup>st</sup> in the Substation and Switchyard, which is when PG&E is planning a power outage to test switches.

TREASURER REPORT: Ms. George presented Treasurer report, and asked for feedback on what the board would like to see and guidance. Ms. George suggested having more bank accounts, specifically for restricted funds. Board suggested removing "Detail Budget Income Statement" along with "Material Reimbursable Items." Director Dell'Osso suggested for Ms. George to present something of her own next board meeting. Ms. George suggested providing a "Cash Flow Report." Director Kotecha made motion to approve, and the motion was seconded by Director Vega. The motion was approved on vote of 3-0.

OTHER BUSINESS: Mr. Jones brought up that Mr. Biering reached out and advised that Mr. Biering and others including Mr. Liebert will be separating from current business partner Ellison Schneider, and the firm will be changing names, but Mr. Biering will be keeping same rates and contact info. Mr. Biering is handling all rep agreements and will be providing new representation letter.

ADJOURNMENT: The meeting was adjourned at 5:51 PM on a motion made by President Vega and seconded by Director Kotecha, the motion passed with a 3-0 vote. The next meeting is on March 26, 2025.

Respectfully Submitted,



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Erik Jones  
Assistant Manager