

**MINUTES OF REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
LATHROP IRRIGATION DISTRICT**

The Regular Meeting of the Board of Directors of the Lathrop Irrigation District convened on Wednesday, February 23 at 4:00 p.m. at 1235 Academy Dr, Lathrop, California. Due to concerns caused by the Coronavirus, the meeting was noticed as an optional online meeting for members of the public and staff.

Board of Directors Present: Scot Moody, Ravi Kotecha, Michael Dell’Osso

Directors Absent: None

Also Present: Curtis Bryant, Erik Jones, Keri Richards (via Online), Terry Truscott, Brian Biering, Esq.- Ellison, Schneider, Harris, & Donlan (via phone)

There being a quorum present, the meeting was declared in order.

PUBLIC COMMENT: None.

APPROVAL OF THE MINUTES OF January 26, 2022 Regular Board Meeting: Director Dell’Osso made a motion to approve the Minutes of the January 26, 2022 Regular Board Meeting. Director Kotecha seconded the motion. The motion was approved by a 3-0 vote.

**STAFF REPORTS:**

- a. Mr. Bryant updated the Board as to the status of the substation expansion project, and the ongoing dispute with PG&E over a system impact study. We are still not in agreement with PG&E’s position and continue to have counsel review.
- b. Mr. Bryant advised the Board that we continue to search for a company that will cover the two employees who are being offered health insurance coverage, most require at least half of the employees to enroll to qualify.
- c. Mr. Bryant advised that our payroll company, ADP, has continued to fail to file required reports for payroll taxes and he was having issues with balancing the amounts withheld against their reports of taxes paid. Funds have been withheld from the affected employee’s check and withdrawn from the District’s account, but have not been paid to the proper State agencies and he is working on resolving that issue.
- d. Mr. Bryant updated the Board on the fiber project that will allow improved and reliable communication from the meters back to the office. Once the entire system has been converted to fiber, we will be able to eliminate the cell modems with Verizon.

Staff and the Board reviewed previous discussions regarding the increased cost of power which is purchased by the District and delivered to customers. Significant increases have been experienced on the delivery side of the purchased power costs, not necessarily the energy itself (wheeling, CAISO fees, etc). The Board requested notice be provided to the being sent regarding

this rate change even though there were multiple notices regarding the meetings discussing the need to adjust rates to meet costs of purchased power. Overall the increase results in less than \$.02 per kwh and the increase is only on the kwh portion of the bill, so customers will not be actually facing a 6% and 4% increase in the entire bill. Mr. Bryant asked that the footnote be changed to read "Approved date" rather than "Effective Date". Director Kotecha made a motion to approve the final Tariff with the modification of the footnote. Director Dell'Osso made a second to the motion and the motion was passed on a 3-0 vote.

DISTRICT ENGINEER'S REPORT: Mr. Bryant advised that the engineers found a small issue with a component in the main transformer which adjusts the system voltage. Currently it is being monitored manually until the new part is received and replaced.

TREASURER'S REPORT: Ms. Truscott presented the January 2022 warrants for approval, as well as a report on the District's cash position. Director Kotecha made a motion to approve the warrants, Director Dell'Osso made a second to the Motion. The motion was approved by a 3-0 vote. The Board reviewed the Cash Balance and Budget to Actual reports presented by Ms. Truscott as well.

OTHER BUSINESS: Mr. Bryant announced that staff is looking to fill the front desk position to share with River Islands to handle phones and other tasks. Next Regular Board meeting scheduled for March 23, 2022.

ADJOURNMENT: The meeting was adjourned at 4:47 pm.

Respectfully Submitted,

*Keri Richards*  
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KERI RICHARDS,  
Secretary