

**MINUTES OF REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
LATHROP IRRIGATION DISTRICT**

The Regular Meeting of the Board of Directors of the Lathrop Irrigation District convened on Wednesday, February 28, 2024, at 4:00 p.m. at 1235 Academy Dr, Lathrop, California. The meeting was noticed as an optional online meeting for members of the public and staff.

Board of Directors Present: Juan Vega, Ravi Kotecha and Michael Dell’Osso

Directors Absent: None

Also Present: Curtis Bryant, Terry Truscott, Marylou Enriquez, Erik Jones and (Brian Biering, via online).

Public Present: Keri Richards and one new resident

There being a quorum present, the meeting was declared in order by Director Vega at 4:02.

PUBLIC COMMENT: None.

APPROVAL OF THE MINUTES OF January 24, 2024, Regular Board Meeting: Director Dell’Osso made a motion to approve the minutes upon amendment and the motion was seconded by Director Kotecha. The motion was approved on a vote of 3-0.

STAFF REPORTS:

- a. Mr. Bryant provided an update on the Mainspring Generator project. Grading will start in early March. The estimated turn on date will be in August.
- b. Mr. Bryant and Mr. Jones provided an update on the Switchyard / Substation. Construction is 95% complete. The next step is the final connections test which is estimated to be done by early March. Notice of downtime to customers will go on the website and Facebook.
- c. Mr. Jones provided an update on the Tantalus system communication issues. Mr. Jones is working with Tantalus to get the meters to read. There were 25-30 meters that did not read in the month of January.
- d. Mr. Bryant provided an update on the 2022/2023 audit. Bloomberg has received all requested documents and should wrap up the audit within a week.
- e. Mr. Jones provided an update on the 48-hour notice change and collections. 48-hour notices will no longer be delivered to the home by field employees. The customer will be notified by phone call or email and there is a 3-phone call max. The board has also recommended texting individuals for notification.

DISCUSSION ON PG&E INTERCONNECTION WITH MAINSPRING. Mr. Bryant and Scott Blaising met with the PG&E engineer. PG&E is negotiating the level of protection and data shut off. Negotiating deadline is a month.

DISCUSSION ON EMPLOYEE JOB DESCRIPTIONS AND SALARY RANGES. Mr. Jones sent employee salary information prior to the board and requested approval. The board is requesting that Mr. Jones bring the information to the next meeting in a resolution. Also, Mr. Vega requested a copy of the employee handbook.

DISTRICT ENGINEERS REPORT: Mr. Jones provided similar update on the Switchyard / Substation as under the Staff reports. Engineers are reporting and reviewing the process.

TREASURES REPORT: Ms. Truscott presented the January 2024 warrants for approval, as well as a report on the district's cash position. Director Kotecha made a motion to approve warrants and Director Dell'Osso made a second to the motion. The motion was approved by a 3-0 vote. Also reviewed for January was the Budget to Actual, Wilmington Statements, River Islands Cost to date and Balance Sheet.

OTHER BUSINESS: Mr. Jones discussed the Community website. A resident has reached out and wants to help upgrade the current website. Mr. Jones will request the resident to send LID a proposal. Mr. Jones also discussed re-doing the company logo. He suggested a community contest to create the logo. Mr. Bryant discussed residents coming into the office being aggressive with the employees regarding collections. Mr. Bryant has installed a security wall in the entry for safety at the front desk.

ADJOURNMENT: The meeting was adjourned at 5:09pm on a motion made by Director Dell'Osso and seconded by Director Kotecha, the motion passed with a 3-0 vote. The next meeting is on March 27, 2024.

Respectfully Submitted,



Terry Truscott
Secretary / Treasurer